

GOVERNMENT OF INDIA
BCG VACCINE LABORATORY
GUINDY, CHENNAI – 32

STORES : 044-22500172
SECURITY : 044-22501740

e-mail: bcgvl.tnchn@nic.in
Website: www.dirbcglab.gov.in

No.D-21001/2/2019-20 (Stores)

Dated: 15.10.2019

As per list enclosed

Sir,

Sub.: Inviting of quotation for supply of Laboratory Animal Feed to BCGVL,
Chennai – Reg.

Quotation in sealed cover is invited for supply of the following Laboratory Animal Feed to this Laboratory which should reach this office on or before 28.10.2019 2 PM. Quotation will be opened on the same day at 3 PM in BCGVL. Interested bidder may attend (or) depute their representative along with authorization letter to attend the bid opening on the said date.

Sl.No.	DESCRIPTION OF ITEMS	PROBABLE REQUIREMENT
1.	Fresh Carrot	20 kgs per day
2.	Fresh Lucerene	30 Kgs. Per day
3.	Bengal Gram	300 kgs. Per month
4.	Wheat Bran (Century Flour Mills)	250 kgs. Per month

Note: Please read the Terms and Conditions enclosed in this enquiry before submitting the quotation.

Normally the successful bidder is required to pay Security Deposit of 10% of the order value which will be returned after satisfactory completion of the contract. In the event of failure on part of the supplier as per terms of the supply order, the Security Deposit shall be forfeited In full or part thereof at the discretion of the undersigned.

Yours faithfully,



ADMINISTRATIVE OFFICER,
FOR DIRECTOR

TERMS AND CONDITIONS

1. **Schedule of requirement:** The quantities shown are “Approximate Requirements” which may increase or decrease based upon user section monthly requirement.
2. **Terms of Delivery:** Fresh Carrot and Lucerene should be supplied on daily basis to BCGVL on or before 10.00 AM during working days and on or before 08.00 AM during Government Holiday, Second Saturday and all Sunday. Bengal Gram and Wheat Bran should be supplied on monthly basis during working days only between 10 AM and 4 PM. Vehicles and required manpower for the above supply should be provided by the Vendor.
3. Defective or rejected goods, if any, should be collected after replacing the same on their own arrangement by the Vendor on the same day.
4. The Vendor must have valid registration or trade license to carry/supply the item in question. (Shops and Establishment Registration or Sale Tax act (VAT) registration or Registered under certain enactment or any other certificate issued by government or Government Agency). Copy should be submitted along with the bid.
5. The Vendor must have PAN No and Bank Account in any of the Nationalized Banks/ Scheduled Banks. (In case of Ltd./Pvt. Ltd./Partnership Firm, the PAN and Account shall be in the name of the Firm/Company and in case of Individual Ownership, the PAN and Account may be in the name of Owner).
6. The tendering firms will have to give an undertaking to the effect that they have not been blacklisted or their business dealings with the Government departments have not been debarred. This undertaking should be furnished in the format given in Annexure – A attached to this Tender Document.
7. While submitting the tender for this work, the tenderer will be deemed to have read, understood and accepted all the terms and conditions stated in the tender document and shall be complied with.
8. If the successful Bidder fails to fulfil his obligations under this Tender i.e., non-adherence to terms and conditions contained in this Tender, the BCGVL after due notice to the Supplier/Agency, may blacklist the Supplier/Agency. In such events, the Contract will stand terminated and the EMD/ Performance Securities (SD) of such Firm shall be forfeited by the BCGVL
9. Tender must reach this office not later than the time and date notified in the tender form stated in the schedule of tender. In the event of tender received after scheduled date and time, the tender will not be allowed in bidding and it will be rejected summarily.
10. Each page of the Tender and all its annexure shall be signed and stamped by authorized representative of Tenderer in token of acceptance of the terms and conditions laid under the Tender Document. No page should be removed /detached from the tender document.
11. All entries in the Tender form shall be legible and filled clearly. Any overwriting or cutting which is unavoidable shall be signed by the authorized signatory.
12. Tender incomplete in any form will be rejected out rightly.
13. Conditional Tenders will be rejected out rightly.

(Contd....2)

14. Annexure enclosed received without the signature of authorized person will not be entertained and will be rejected summarily.
15. Tenders not received in the prescribed format shall be ignored and no correspondence in this regard will be entertained.
16. Canvassing, in any form, by the tenderer or his representative with any of the officials of BCGVL shall render the tender liable to be rejected.
17. This tender or contract and both are non-transferrable.
18. Rate of all items to be quoted in Kgs. on F.O.R. BCGVL (Free delivery to the BCGVL premises) in the prescribed format only given in Annexure B attached to this Tender document.
19. The rates quoted by the selected firm and approved by this office shall remain valid throughout the period of contract and requests to increase the rates for any item(s) during the currency of the contract shall not be considered.


ADMINISTRATIVE OFFICER
FOR DIRECTOR,
BCGVL, GOVT. OF INDIA,
GUINDY, CHENNAI - 32

Specification for Fresh Carrot and Lucerne.

General:

1. The fresh vegetables will be crisp, well formed, of proper tender maturity and shall not be with coarse fibres, stringy, old or hard due to over age and over growth, spongy or fluffy due to age. These will be freshly gathered, cleaned, graded for soundness and wholesomeness. Botanically fruits of plants, roots, leaves, stem flowers and modified forms of stems, roots and leaves constitute vegetable fresh.
2. The vegetable fresh shall be free from insect infestation, physiological disorders, blemishes of damage and disease. They shall also be free from discolouration, injury, damage or signs of improper storage, handling and transportation, which renders them a poor look as to the freshness.
3. The vegetable fresh shall be free from rotting, coating of waxes, mineral oil and colours.

4. Fresh Carrot:

- a. These vegetables shall be well formed and not forked or misshapen, over or under-grown.
- b. The surface shall be characteristic of type but free from growth cracks/hardened body and fibrous cores.
- c. The leaves of root vegetables shall be removed 5 cms from the crown and trimmed to remove tail and root portion.
- d. The varieties of carrots range from golden yellow, light red, bright orange-red to deep orange-red colour.
- e. Carrots should be smooth and regular, of good size, should break crisp, having a fine skin and sweet tender flesh.
- f. It should not be tough, stringy with leathery skin, fibrous flesh or with excessive heart.
- g. The varieties of carrots shall be Ooty and Half-long-Nantes
- h. The size of carrots shall be not less than 12 cm and not more than 20 cm.**
- i. Top should be denuded of foliage.

Criteria for rejection:

- a. Carrots having roots bruising and tip – breakage are rejected.
- b. Very large size carrot
- c. Carrot with large green “sunburned” areas at the top
- d. Damaged, decayed or deformed carrots
- e. Muddy and cracked roots, roots with bitter taste, and roots having holes on the surface
- f. Forked or split carrot

5. Fresh Lucerne:

- a. Shall be fresh, bright, soft and succulent, not stale withered and dry due to being kept too long or exposed to the sun after being plucked.
- b. The leaves should be free from disease and any type of infestation.
- c. Tough, coarse and stringy leaves denote that the crop is over grown, has been badly cultivated or is of inferior quality.
- d. Properly trimmed and shall be free from roots, stumps, hard stalks and extraneous leaves.

UNDERTAKING

1. I/We, the undersigned, certify that I/We have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. The rates quoted by me/us are valid and binding upon me/us for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution/hospital in India. It is also certified that item quoted are of Standard Quality and workmanship.
3. I /We hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period.
4. I/We give the rights to Director, BCGVL to forfeit the security money deposited by me/us if any delay occurs on my/our/agent's part of failed to fulfil the terms and conditions stipulated in this Tender.
5. There is no vigilance/CBI case or court case pending against me/us/my firm.
6. This is to declare & certify that the neither myself nor my firm has ever been blacklisted by any Govt./Semi Govt./Public/Private Intuition.
7. I/We hereby certify that the firm poses all the required license/certification to perform the work.

Date:-
Place:-

Signature of the tenderer:-
Full Name & Address with seal:

ANNEXURE B

Sl. No.	Name of Items	Approximate requirement	Rate per kg. in Rs.	GST Rate in %	Total Rate inclusive of GST	Total Rate in words
1	Wheat Bran (Century Flour Mill)	250 Kgs per month				
2	Bengal gram	300 Kgs per month				
3	Carrot (Fresh & Tender)	20 Kgs per day				
4	Lucerne (Fresh & Tender)	30 Kgs per day				

I Designation hereby offer the above rates for supply of animal feed items to BCG Vaccine Laboratory, Guindy, Chennai - 32 as per the contract Conditions.

Date:
Place:

Signature of the Tenderer
Full Name:
Company's Seal:

PARTICULAR OF THE FIRM
(To be filled by the Vendor)

01	Name of the firm	
02.	Name of the proprietor of the firm	
03.	Whether owned by Partner/ Ownership / Private Ltd.	
04.	Firm Registration No.	
05.	Registered Office Address of the firm with Contact Number	
06.	Address of local office of the firm with Contact Number	
07	Conforming with the tender specification	Yes / No
08	Undertaking in Annexure-A enclosed with Bid	Yes / No
09	All pages of Bid Signed & stamped	Yes / No
10	Quote submitted as per format given in the Tender	Yes / No

Signature of the Tenderer:
Full Name and Address with seal:

Date:
Place: